

# Notice of Meeting

---



Scan here to access the public documents for this meeting

## Personnel Committee

**Tuesday 4th July, 2023 at 6.30 pm**  
in the Council Chamber Council Offices  
Market Street Newbury

**Note:** This meeting can be streamed live here: <https://www.westberks.gov.uk/personnelcommitteelive>.

Date of despatch of Agenda: Monday, 26 June 2023

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Sadie Owen (Principal Democratic Services Officer) on 01635 519052, e-mail: [sadie.owen1@westberks.gov.uk](mailto:sadie.owen1@westberks.gov.uk)

Further information and Minutes are also available on the Council's website at [www.westberks.gov.uk](http://www.westberks.gov.uk)



WestBerkshire  
C O U N C I L

**To:** Councillors Stuart Gourley (Chairman), Biyi Oloko (Vice-Chairman),  
Antony Amirtharaj, Jeff Brooks and Matt Shakespeare

**Substitutes:** Councillors Martin Colston, Denise Gaines, Ross Mackinnon and  
Howard Woollaston

---

# Agenda

## Part I

	<b>Page No.</b>
1. <b>Apologies for Absence</b> To receive apologies for inability to attend the meeting (if any).	5 - 6
2. <b>Minutes</b> To approve as a correct record the Minutes of the meetings of the Committee held on 21 February 2023 and 25 May 2023.	7 - 10
3. <b>Declarations of Interest</b> To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' <a href="#">Code of Conduct</a> .	11 - 12
4. <b>Update on HR Activity 2022/2023</b> Purpose: the report is an information only report for the purposes of updating on HR activity for 2022/2023 for Personnel Committee, Corporate Board and Operations Board. This report also includes annual data for the equality makeup of the workforce as at the 31 March 2023, along with other relevant supporting employment data.	13 - 36
5. <b>Date of Next Meeting</b> The next Personnel Committee meeting will take place on 16 January 2024.	

Sarah Clarke  
Service Director (Strategy & Governance)

If you require this information in a different format or translation, please contact Sadie Owen on telephone (01635) 519052.

